

# NASSCO, Inc.

NASSCO, Inc. Policy No 14  
Title: PACP/LACP/MACP Recertification  
Date: December 22, 2020



Purpose: This policy defines the recertification requirements for PACP, LACP and MACP certified individuals.

Effective May 1, 2021 NASSCO will no longer offer a one-year grace period for certified individuals who allow their certification to lapse

## Policy:

1. Certification is valid for 3 years from the date of issuance and can be verified on [nassco.org](http://nassco.org)
2. LACP and MACP certification follows the PACP expiration date, regardless of when LACP and MACP certification was obtained
3. All recertification students are required to have a current version of the manual that is assigned by NASSCO
  1. Free updates to 7.0 manuals can be printed by logging on to [nassco.org](http://nassco.org)
  2. Replacement manuals can be requested at the time of purchase or ahead of time by emailing [support@nassco.org](mailto:support@nassco.org)
    - i. Replacement manuals purchased in conjunction with a recertification course or for any other reason are \$100 plus applicable shipping fees.
    - ii. Individuals with a current version of the manual, may also purchase an e-book for \$35.
4. If certification lapses, individuals **must attend the initial training class** to become certified again (this also applies to MACP and LACP)
5. Notifications are sent via email 6-months prior to expiration to remain certified
  - a. Individuals are responsible for keeping their email addresses and other contact information up to date on [nassco.org](http://nassco.org).
  - b. Failure to receive notification of expiration does not eliminate the individual's responsibility to successfully complete the recertification program(s)

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6. Methods of Recertification and Associated Costs
  - a. Online, Self-Paced Courses
    - i. Available for purchase through [nassco.org](http://nassco.org), these courses require successful completion of all modules and passing the online exams with at least an 85%.
    - ii. Access to online training modules will be given for a period of 2 months (60 days) from the registration date, after which time the individual will be required to repurchase the course (see costs below) if certification has not yet lapsed. If there are circumstances in which you are unable to meet the 60-day deadline, NASSCO should be notified via email at [support@nassco.org](mailto:support@nassco.org).
    - iii. Costs (add \$100 for a replacement manual, if needed)
      - a) PACP
        - \$175 for NASSCO Members
        - \$225 for Others
      - b) LACP/MACP: Free
  - b. Classroom Course (Virtual or In-person)
    - i. Course options and costs (add \$100 for replacement manual, if needed)
      - a) PACP Recertification Options
        - 1-Day Course
          - \$200 for NASSCO Members
          - \$250 for Others
        - 2-Day Course
          - \$275 for NASSCO Members
          - \$325 for Others
      - b) LACP/MACP Recertification
        - 1-Day Course
        - \$175 for NASSCO Members and Others
    - ii. Students need to have their own current version of the manual and pass the final examination(s) with at least an 85%.
    - iii. Course schedule can be found on [nassco.org](http://nassco.org)

NASSCO reserves the exclusive right to consider special circumstances on a case-by-case basis and make exceptions when deemed appropriate.